

Fire Chief's Administration Report

October 11 2022

1. Ambulance build
 - a. We have received a quote from Braun for the new ambulance build. It has come in lower than I had expected. We will need to approve this so we can get in the que for the chassis.
2. Budget
 - a. we will review this in the meeting in detail. We have been working on this and a new salary schedule.
3. Salary schedule
 - a. We have prepared a new salary schedule for the boards review. This will put us in the 75th percentile of the surrounding areas.
 - b. I have tasked the crews with completing a schedule they would like to see.
 - c. I have taken information from the crews to build the new salary schedule. If adopted this will be a living document that can be approved every year to keep current.
 - d. New Salary schedule will have policy attached to it to ensure that the district an the employees are protected.
 - e. We will go over this in detail during the meeting.
4. Fire assignments
 - a. Our truck is currently back in service at the station.
 - b. We had a total of 4 Quincy CA assignments
 - c. I have been working on billing these assignments out. It is looking very good this year.
5. Christmas party
 - a. We need to find a Date that works for the Christmas party this year and direction on what we would like to do for food.
6. New Web page
 - a. The new web page is up and running. Seems to be a lot easier to navigate and utilize.

7. State PPE grant

- a. We have all our orders for equipment put in at this time, we should start seeing some of the items here soon.

8. Trainings

- a. We will have a few employees going to classes this fall and into early next year. Some of the classes are Engine crew boss, Fire Instructor, Fire officer, and Fire Fighter 2.
- b. I am currently working with PV fire to coordinate a Paramedic refresher this spring for recertification process in March.

9. Mesa county chiefs

- a. Jason and I have been working on frame work for a mutual aid agreement for the county. MC chiefs are on board so far and would like us to put together a proposed agreement.
- b. This would allow a entity to utilize this system to request resources on large incidents knowing that they will receive qualified and experienced crews.
- c. This will help assure we move through the incident smoothly with unified command procedures.

10. Garfield county chiefs

- a. Not much to update. They are continuing to work on the radio frequency issues they have.

11. Training Consortium

- a. Looking a Target solutions enterprise system to link departments and allow document sharing.
- b. This would allow us to share training documents with other departments to assure employees are getting credit for trainings at all departments.
- c. Cost is around \$500 a year to be part of this enterprise
- d. I am waiting for more information and to see if other departments are going to sign up for this.